

BÁTOR TÁBOR FOUNDATION

PRIVACY NOTICE FOR VOLUNTEERS

LATEST UPDATE: 25 MAY 2018

1. GENERAL PROVISIONS AND CONTACT DETAILS

The Bátor Tábor Foundation (“Bátor Tábor”) processes information regarding its volunteers who apply to participate in a camp as well as those who are present in any of its camps (such a person is hereinafter referred to as “Volunteer”), which qualifies as “personal data” as defined in article 1 of the General Data Protection Regulation No 2016/679 of the EU (“GDPR”).

This notice (“Notice”) provides information about the processing of these data.

The seat of Bátor Tábor: H-Budapest, H-1135, Reitter Ferenc utca 46-48.

The registration number of Bátor Tábor: 01-01-0008659

The telephone number of Bátor Tábor: (+36 1) 302 8808

The e-mail address of Bátor Tábor: batortabor@batortabor.hu

The website of Bátor Tábor: www.batortabor.hu

The representative of Bátor Tábor and her contact details: Erna Kindli (e.kindli@batortabor.hu)

The data protection officer of Bátor Tábor: Adrienn Esztervári (a.esztervari@batortabor.hu)

2. UPDATES AND AVAILABILITY OF THE PRIVACY NOTICE

Bátor Tábor reserves the right to modify this Notice unilaterally with effect after its modification, taking into account the limitations in the applicable laws and giving information to the Volunteers in due time in advance where required. This Notice may be modified especially where it is needed, due to a change in the applicable laws, or that in the practice of the data protection authority, or when a new activity arises in connection with processing personal data, a new security risk is recognised or the feedback of the Volunteers so requires.

3. SPECIFIC CONDITIONS OF DATA PROCESSING

Specific conditions of data processing may apply where certain specific kinds of data processing are carried out, in which case the Volunteers will get specific information, for instance before they give their consent to the processing of their data.

As far as health-related data is concerned, the legal basis of processing such data, in most cases, is article 9 (2) d) of the GDPR. According to this, the particular data processing occurs within the legitimate activities of the non-profit foundation of Bátor Tábor. Such data processing is always carried out on the condition that it may concern the current or previous members of Bátor Tábor only or persons who are in regular connection with Bátor Tábor in relation to the objectives of the latter and that Bátor Tábor does not allow access to such data for parties who are beyond the circle of Bátor Tábor without the consent of the Volunteers.

Bátor Tábor recommends that the Volunteers also review the privacy notice prepared for campers (which is available here: <https://batortabor.hu/dokumentumtar/adatvedelel>) because the personal data of the Volunteers may also be affected (e.g. in the profiles of the campers when events which occurred during camps are described).

4. THE SCOPE OF THE PROCESSED DATA AND THE PURPOSES OF THE PROCESSING

When the Volunteers are asked to give their personal data to Bátor Tábor, they always have to comply with the applicable laws. A primary requirement is that either informed consent or another legal basis is needed when personal data is collected. This binds the Volunteers and

therefore Bátor Tábor is not liable for losses, damages or any harm which may arise due to a breach of such a commitment or representations made by a Volunteer.

Where the purpose for a certain data processing is needed for the pursuance of the legal interests of Bátor Tábor or those of a third party, then Bátor Tábor makes available the test carried out for balancing the underlying interests, when it is requested to do so, upon a request submitted to one of the above contact details.

Bátor Tábor expressly draws the attention of the Volunteers to their right to object, on grounds relating to their particular situation, at any time to processing of personal data concerning them for the purposes of legitimate interests. Bátor Tábor will no longer process the personal data unless it demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the Volunteer or for the establishment, exercise or defence of legal claims.

The scope, the purposes, the duration, and the identity of persons who are allowed to have access to the personal data undergoing processing is indicated in the table below.

The following persons within Bátor Tábor may have access to the personal data:

Cimboras: who assist Bátor Tábor by voluntary work.

Tábosz (Camper recruitment team) team: a work team engaged in processing the applications of would-be campers which also cooperates with parents and the contact persons of hospitals.

Healthcare team of Bátor Tábor: they provide the healthcare background and train and coordinate the healthcare personnel of the camp.

Programme and Volunteering Organising team (OPS): the team engaged in the organisation and supervision of the programmes within and outside of the camp, as well as the organisation, training and coordination of volunteering.

Mid-level camp manager ("KV"): direct superior / coordinator of the Cimboras who is responsible for the programmes and for the child-site of a given session. His/her efforts assist the management team of an actual camps session.

Cottage-managing Cimbora ("HVC"): he/she coordinates the work of the Cimboras who belong to a particular cottage of children.

In addition to purposes of data processing which are indicated in the table below, the following may give rise to data processing during a camp term:

- processing of particular data is required for the protection of a vital interest of a data subject or that of another natural person (article 6 (1) d) of the GDPR) or,
- processing of health-related data is required for the protection of a vital interest of a data subject or that of another natural person and the data subject is unable to give consent due to his/her physical or legal disability (article 9 (2) c) of the GDPR).

Where this Notice indicates the term prescribed by the statute of limitations as the time period while data are stored, any event which leads to a break in such term extends the storage period until the new term when the underlying rights become time-barred due to the statute of limitations.

The statutes that are referred to in the table are the following:

- Act V of 2013 on the Hungarian Civil Code ("**Civil Code**")
- Act LXXXVII of 2005 on volunteering for public interest ("**Volunteering Act**")

Purpose of the processing	Legal basis of the processing	Scope of processed data	Duration of storage, access rights, data transfers
<p>Application to Bátor Tábor on its platforms where applications can be submitted</p> <p>When they apply, Volunteers provide their data which is needed for joining a programme of Bátor Tábor on the application platforms of Bátor Tábor, generally upon registration.</p> <p>Bátor Tábor may use such data also for other purposes that are referred to in this Notice, where the processing of such data is related to the participation of the Volunteer in a camp and the data is needed for that purpose.</p>	<p>Health-related data (where the Volunteer discloses such data in his/her cv): article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the processing of the mentioned personal data for one or more particular purposes), and article 9 (2) d) of the GDPR (the data processing occurs within the legitimate activities of the non-profit Bátor Tábor foundation).</p> <p>With respect to other personal data: article 6 (1) a) of the GDPR (consent of the Volunteer).</p> <p>The Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal.</p> <p>Without the consent of the Volunteer, Bátor Tábor cannot accommodate the application of the Volunteer and select him/her to participate in a given session or programme either.</p>	<p>User data of the Volunteer collected by Bátor Tábor: family name, first name, date of birth, name-day, country, settlement, postal code, street, house number, mother's name at birth, cable phone number, mobile phone number, email, name of school (if the Volunteer is a student), highest school graduation and title, healthcare insurance 'TAJ' number, name of employer (if applicable) and its address, photo (optional), user name, email, password, secret question, secret answer, date when the user box was created, latest log-in, number of unsuccessfully attempted entries, access authorisation.</p> <p>User data of the Volunteer:</p> <p>Written reference about the Volunteer (the reference form can be downloaded from the Bátor Tábor website: https://batortabor.hu/dokumentumtar/referencia</p> <p>CV of the Volunteer</p> <p>An evaluation is prepared about the interview with the Volunteer which helps the staff of Bátor Tábor to assess the competences needed for acting as a volunteer in a camp. Important aspects are the ability to communicate, to solve problems and to respond to certain situations.</p>	<p>Duration of storage of data: 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6:22 of the Civil Code, possible claims related to the application to volunteer lapse after 5 years).</p> <p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: Programme and Volunteer Organisation (OPS), healthcare office team, data base host IT expert, IT system administrator, Office Manager, members of the Management Team</p>

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<p>Processing the data of would-be Volunteers who are placed on the waiting list</p> <p>The purpose of the waiting list is to select candidates out of those listed for filling volunteer positions which may become vacant.</p>	<p>Article 6 (1) a) of the GDPR (consent of the Volunteer).</p> <p>The Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal.</p> <p>Without the consent of the Volunteer, Bátor Tábor cannot invite the Volunteer on the waiting list to fill a position which has become vacant.</p>	<p>The name of the Volunteer, his/her rank on the waiting list, experiences and proposals of the team members of Bátor Tábor and those of the more experienced Volunteers in connection with the interview held with the Volunteer and his/her contribution while participating in a programme.</p>	<p>Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6:22 of the Civil Code, possible claims related to the application to volunteer lapse after 5 years).</p> <p>Person within the organisation of Bátor Tábor who are authorised to have access to the personal data: Programme and Volunteer Organisation team (OPS), healthcare office team, members of the Management Team</p>
<p>Processing of data given after the Volunteer is selected to join Bátor Tábor including the data on the health-status sheet of the Volunteer.</p> <p>With the help of the data so collected from the Volunteer that are indicated on the list, the staff of Bátor Tábor is able to duly prepare for organising the sessions and programmes as well as the trainings and the safe implementation of the same and also to the receiving of the Volunteer (e.g.</p>	<p>With respect to health-related data: article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the processing of the mentioned personal data for one or more purposes), and article 9 (2) d) of the GDPR (the data processing occurs within the legitimate activities of the non-profit Bátor Tábor foundation).</p> <p>With respect to other personal data: article 6 (1) b) of the GDPR (the data</p>	<p>General data of the Volunteer: name, date of birth, settlement, postal code, address, e-mail address, father's name, his phone number, mother's name, her phone number, the third person (i.e. that who, other than the father and mother, should be called in case of emergency) his/her name and phone number.</p> <p>Declaration of the Volunteer in the agreement on volunteering in that he/she has no criminal record for a crime committed against life, bodily integrity or health where the aggrieved would be a minor, neither for a crime committed against the freedom of sex life or sexual morals and, further, he/she has not been condemned by a court for any of the aforesaid criminal offences, neither is he/she subject to</p>	<p>Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6 (6) of the Volunteering Act, the agreement made with the volunteer has to be kept for 5 years and 6:22 of the Civil Code, possible claims related to the application to volunteer in a camp lapse after 5 years).</p> <p>Person within the organisation of Bátor Tábor who are authorised to have access to the personal data: Healthcare team of the camp, Healthcare office staff, Programme and Volunteer Organisation (OPS), psychologist acting in the camp, catering service team members (to dietetics information only)</p>

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<p>establishing personal contact with him/her, putting together his/her diet, and allocating him/her to particular cottages)</p> <p>Bátor Tábor may also use such data for other purposes that are referred to in this Notice, where the processing of them is related to the participation of the Volunteer in a camp and such data are needed for that purpose.</p>	<p>processing is needed for doing the steps that may be requested by the would-be Volunteer before conclusion of the agreement between the Volunteer and Bátor Tábor about volunteering as well as for the performance of the agreement made about volunteering), and article 6 (1) f) of the GDPR (the legitimate interest of Bátor Tábor).</p> <p>The legitimate interest of Bátor Tábor: safe management of the camps, the safety of the Volunteers and that of the children who participate in the camps.</p>	<p>any criminal proceedings initiated against him/her on the grounds of a well-grounded suspicion of any of the same kinds of criminal offences.</p> <p>Other data of the Volunteer: place and date of birth and personal ID card number of the next of kin.</p> <p>Health status sheet of the Volunteer: name, year, session, place and date of birth, mother's name at birth, home address, telephone number, 'TAJ' code number, e-mail address, name and phone number of the next of kin who should be called in case of an illness or accident.</p> <p>Questions regarding the health status of the Volunteer: previous illnesses, if serious (e.g. operations, accidents, grave illnesses) and any illness due to which he/she is subject to chronic medical care with the identification of the year (if possible), (to be elaborated); being affected by certain diseases (asthma, hypertension, frequent headaches, migraine, stroke, thoracic pain, cardiac infarct, injured joints, diabetes (Y/N); whether he/she had any illness in the last year which prevented him/her from going to work, and if so, what it was (to be elaborated); whether he/she has a health-related problem currently (to be elaborated); whether he/she has any contagious disease (hepatitis, acute diarrhea, hepatitis C, hepatitis B, herpes, AIDS, mononucleosis) (to be elaborated); whether he/she spent time in the last month</p>	

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		<p>outside of Europe, and if so, where; and whether any health-related problem has arisen since he/she has returned, if so, what kind of problem it was/is (to be elaborated);</p> <p>whether he/she has been vaccinated against hepatitis B (Y/N);</p> <p>whether he/she has had chickenpox (Y/N);</p> <p>whether he/she has been vaccinated against chickenpox (varilrix) (Y/N), if yes, how many times</p> <p>whether he/she has had herpes zoster, if so, how many time has it appeared;</p> <p>whether he/she has had herpes zoster (Y/N);</p> <p>when has he/she been vaccinated against tetanus (in the last five years (year) /he/she has not, in the last ten years (year)/he/she has not;</p> <p>whether he/she has been vaccinated against tick (Y/N), if so, when and how many times;</p> <p>other vaccinations (to be elaborated);</p> <p>whether he/she takes any medicine regularly (Y/N) (what kind of medicine, in what kind of dosage);</p> <p>whether he/she have allergies (drug, food, pollen, dog, cat, etc.) (Y/N);</p> <p>whether she is aware of being pregnant (Y/N);</p> <p>whether he/she uses epipen (Y/N);</p> <p>whether he/she has been subject to medicinal treatment due to a psychiatric disease in the last five years (Y/N);</p> <p>whether he/she has taken some psychiatric medicine (Y/N), if yes, what kind of medicine, and since when (to be elaborated);</p> <p>whether there is any important health-related issue we have not queried about (Y/N)</p> <p>Declaration: his/her representations are true, he/she is not aware of any contagious disease of his/her, his/her health status is appropriate and makes him/her fit for pursuing the tasks of</p>	

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		<p>a Volunteer in the Bátor Tábor, date, signature</p> <p>About healthcare Volunteers, we request the following data in addition:</p> <p>Operational license, healthcare reference, school attendance certificate in case of diabetic students, nursing/medical diploma, suitability certificate for nursing, medical practice</p> <p>Other data assisting the organisers:</p> <p>Allocation of the Volunteer to a particular cottage (by colours): which Volunteer belongs to which kind of cottage/colour</p> <p>Staff-related data:</p> <ul style="list-style-type: none"> - The name and position of the Volunteer (e.g. cottage manager, cottage worker, programme performer, player, healthcare Cimbora/management) his/her task (e.g. riding, photo, handy crafts) data of the particular session - The name, username, country, settlement, postal code, street, house number, telephone number, 'Taj' code number, birthday, name-day, e-mail address, responsibilities, PT/HVC, session, t-shirt size, diet, diet certificate, certificate of the keeper of the criminal record of/about the Volunteer <p>Summary of headcounts, meals, those having their birthday and/or name-day.</p>	
Processing the personal data of the Volunteer for the purpose of the implementation of (i.e. the day-to day performance	With respect to health-related data: article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the	Health-related data: any change or other impact which may significantly affect the presence of the Volunteer in the camp from the physical or psychical aspect (e.g. pregnancy, illness or loss of a close relative, contagious	Duration of storage of data 5 years of the date when the contractual relationship ceases (according to Section 6:22 of the Civil Code, possible claims lapse after 5 years).

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under) the agreement on volunteering made with the Volunteer. This includes e-g. the processing the home address of the Volunteer, sending official notifications with the use of contact details and the information related to the obligations to be fulfilled under the agreement.	<p>processing of the mentioned personal data for one or more purposes), and article 9 (2) d) of the GDPR (the data processing occurs within the legitimate activities of the non-profit Bátor Tábor foundation).</p> <p>With respect to other personal data: article 6 (1) b) of the GDPR (consent of the Volunteer) implement (duly perform under) the agreement made directly with the data subject.</p> <p>Making the personal data available is a contractual obligation without which Bátor Tábor is unable to conclude and implement the agreement.</p>	<p>illness, injury, significant event of life or change in it), any other information which may have a significant impact on the ability to work with the Bátor Tábor. In connection with these, the Volunteer is bound to inform Bátor Tábor under the agreement on volunteering.</p> <p>Other personal data: the name, date of birth, home address, contact details (e-mail and telephone number) of the Volunteer, any other activity and communication containing personal data which relates to the agreement (e.g. received from the contact person or any communication received from the Volunteer).</p>	<p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: healthcare team in the camp, staff members responsible for contract management</p>
Processing the personal data in connection with the issues of suitability related to the agreement made on volunteering or with the aim of fulfilling any other task serving the implementation of the agreement including the identification of remedies that may be needed for enforcing the contractual rights.	<p>With respect to health-related data: article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the processing of the mentioned personal data for one or more purposes), and article 9 (2) f) of the GDPR (the data processing occurs with the aim of asserting, enforcing or defending legal claims</p>	<p>Health-related data: any change or other impact which may significantly affect the presence of the Volunteer in the camp from the physical or psychical aspect (e.g. pregnancy, illness or loss of a close relative, contagious illness, injury, significant event of life or change in it), any other information which may have a significant impact on the ability to work with the Bátor Tábor. In connection with these, the Volunteer is bound to inform Bátor Tábor under the agreement on volunteering.</p> <p>Other personal data: the name, date of birth,</p>	<p>5 years after the termination of the contractual relation (Section 6:22 (1) of the Civil stipulating that claims become time-barred in five years unless the Civil Code provides otherwise).</p> <p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: staff members responsible for contract management within Bátor Tábor</p>

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	<p>With respect to health-related data: article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the processing of the mentioned personal data for one or more purposes), and article 9 (2) d) of the GDPR (the data processing occurs within the legitimate activities of the non-profit Bátor Tábor foundation).</p> <p>With respect to other personal data: the legal basis of the data processing is the legitimate interest of Bátor Tábor (article 6 (1) f) of the GDPR) The legitimate interest: handling the issues of suitability related to the agreement made on volunteering or with the aim of fulfilling any other task serving the implementation of the agreement including the identification of remedies that may be needed for enforcing the contractual rights.</p>	home address, contact details (e-mail and telephone number) of the Volunteer, any other activity and communication containing personal data which relates to the agreement (e.g. received from the contact person or any communication received from the Volunteer).	
Appraisal of the contribution of the Volunteers	Article 6 (1) f) of the GDPR: (the legitimate interest of Bátor Tábor). The legitimate interest of Bátor Tábor: collecting the	The name, tasks, of the Volunteer, whether he/she volunteered on more than one occasion, his/her cottage. What kind of contribution the Volunteer made to the success of Bátor Tábor?	Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to article 6:22 of the Civil Code, possible claims related to the application to volunteer in a camp lapse after 5 years)

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	<p>experience related to the Volunteers, and so increasing the possibility of the success and safety of future sessions. In order to procure the safety of the participating children, Bátor Tábor needs to know the identity of those Volunteers who can best cooperate with the organisers and with the participating children. The appraisal qualifies as the confidential knowledge of Bátor Tábor which the Volunteer may review at the end of the session under the supervision of the OPS.</p>	<p>(1. activity, 2. cooperation, 3. communication, 4. flexibility, 5. camper focus, 6. compliance), a short reasoning supporting this.</p> <p>Which are the fields where the volunteer could further develop?</p> <p>(1. activity, 2. cooperation, 3. communication, 4. flexibility, 5. camper focus, 6. compliance), a short reasoning supporting this.</p> <p>Shortcomings of the Volunteer compared to the expectations?</p> <p>(1. activity, 2. cooperation, 3. communication, 4. flexibility, 5. camper focus, 6. compliance), a short reasoning supporting this.</p> <p>Date, the person preparing the appraisal, signatures, confirmation of the review and acknowledgement of the appraisal, signature.</p>	<p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: Programme and Volunteering Organisational Team (OPS), members of the mid-level camp management</p>
Protocol - summary of an expulsion upon an unacceptable behaviour of a Volunteer in the camp	<p>Article 6 (1) f) of the GDPR: (the legitimate interest of Bátor Tábor).</p> <p>The legitimate interest of Bátor Tábor: with the help of the protocol, the organisers of Bátor Tábor may decide whether the affected Volunteer may further participate in the camp or should be sent home in possession of the relevant information and, making it</p>	<p>Description of the conduct of the Volunteer in the camp, notes and comments of other Volunteers and superiors regarding the means of organisation and the joint efforts.</p>	<p>Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6:22 of the Civil Code, possible claims related to the application to volunteer lapse after 5 years).</p> <p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: Programme and Volunteering Organisational Team (OPS), members of the management, persons designated to authenticate protocols (who can even be other Volunteers)</p>

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	certain that way, the camp may continue as safely as possible.		
Protocols taken on accidents and unexpected emergency situations.	<p>With respect to health-related data: article 9 (2) d) of the GDPR (the data processing occurs within the legitimate activities of the non-profit Bátor Tábor foundation).</p> <p>With respect to other personal data: article 6 (1) f) of the GDPR (the legitimate interest of Bátor Tábor)</p> <p>The legitimate interest of Bátor Tábor: documenting accidents and unexpected emergency situations, establishing liability and drawing the experience, improving the circumstances of the camps, and securing safe participation in them.</p>	<p>Protocol of the accident: the name, home address of the injured, whether permanent staff member, Volunteer or a camper, his/her, date of birth, gender (male/female), date of accident, exact time of the accident, How it happened, who were present, details of the injuries incurred, name(s) of witness(es), name(s), position of the person(s) assisting with first aid, what kind of emergency measures were taken, cause of the accident (according to the injured, the witness, the person providing first aid), whether the accident has been reported (Y/N), if so, to whom, if not immediately, the cause of the delay with reporting (date and time when it was accomplished), whether the presence of the injured was needed at the given location at the time the accident occurred (Y/N), whether he/she complied with the safety regulations (Y/N), whether protective clothing was available for the programme concerned, whether the injured is/was able to continue his/her work attendance in the camp (if so, from which time on), recommendations (e.g. lighter tasks, resting time, etc.) maker of the protocol, signature, date, whether the public health authority has been notified, if so, by whom, when, whether the notification of the insurance company is needed, if so, by whom and when.</p> <p>Protocol taken on unexpected events: The date and exact time of the event (if necessary), a short description of the problematic situation</p>	<p>Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6:22 of the Civil Code, possible claims related to the application to volunteer lapse after 5 years).</p> <p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: camp managers, members of the management team, staff members of the healthcare office, engaged healthcare service providers, persons designated to authenticate protocols (who can even be other Volunteers).</p> <p>.</p>

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		with an exact identification of the affected persons, action plan (with naming the responsible persons), what kind of emergency measures have been taken in order to eliminate the problem, possible causes, which might have led to the emergency, whether the problematic situation has been immediately reported (Y/N), if so, to whom, if not immediately, then exactly when, what the reason was for the delay, strategic plan (to follow the strategy as set forth in the relevant protocol, or where it is not operable, creation of a new one and implementation of the same, steps taken, risks), upon setting the new one, how the elimination of the emergency situation occurred and what its outcome was, communication strategy, recommendation as to how similar situations could be prevented, maker of the protocol (name), signature, date, whether the public health authority has been notified, if so, by whom, when, whether the notification of the insurance company is needed, if so, by whom and when	
Declaration about the travel of the Volunteer on his/her own This occurs in case the Volunteer has to depart from the camp in an emergency due to some reason.	Article 6 (1) f) of the GDPR: (the legitimate interest of Bátor Tábor). The legitimate interest of Bátor Tábor: documenting the scope of liability in connection with the travel of the Volunteer.	Data of the volunteer: name, name at birth, place and date of birth, personal ID card number, date of travel (year, month, date), declaration on the acceptance of responsibility for travelling home and that he/she has been informed about the available opportunities, and that the liability of Bátor Tábor ceases when he/she departs from the venue of the camp, date, signature.	Duration of storage of data 5 years of the date when the relationship with a given Volunteer ceases (according to Section 6:22 of the Civil Code, possible claims related to the application to volunteer lapse after 5 years). Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: Programme and Volunteering Organisational Team (OPS), members of the management, persons designated to authenticate protocols (who can even be other Volunteers).

Purpose of the processing	Legal basis of the processing	Scope of processed data	Duration of storage, access rights, data transfers
<p>Video recordings and photos, interviews and media materials prepared in connection with the camp in/on which the Volunteer may appear.</p> <p>The recordings are needed for documenting the activities of Bátor Tábor with the help of the videos and photos and interviews prepared during camps and demonstrate them by such recordings before external persons so obtaining resources for its operations</p> <p>Bátor Tábor and agents engaged by it may use these materials in the promotional materials of Bátor Tábor and SeriousFun Children's Network (i.e. the association of camps globally enhancing the work of camps providing therapy through recreation) and may publish them on their own platforms or in the media by publishing quotations, articles or short videos, photos.</p>	<p>With respect to health-related data: article 9 (2) a) of the GDPR (the Volunteer has given his/her express, voluntary consent to the processing of the mentioned personal data for one or more purposes).</p> <p>With respect to other personal data: article 6 (1) a) of the GDPR (the consent of the Volunteer).</p> <p>The Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal.</p> <p>Without the consent of the Volunteer, the recordings and the media materials cannot be prepared.</p>	<p>Video and photo recordings, interviews and media materials prepared in the camp. E.g. materials illustrating the philosophy of Bátor Tábor including issues like the importance of the role of the Volunteers or those which demonstrate the society forming role of Bátor Tábor.</p>	<p>Duration of time while the data are stored: the recordings and media materials may be erased any time if the Volunteer so requests. The right to withdraw the consent with respect to recordings and media materials which have been published can be exercised, in its entirety, until those are released. Third parties may save the published recordings and media materials and/or copy them beyond the control of Bátor Tábor.</p> <p>Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data: staff members of Bátor Tábor until the recordings have been released before the public</p> <p>There is no need to ask for the consent of the Volunteer where he/she is depicted while appearing before the public or on recordings or photos where a crowd of people appears or to the use of such recordings or photos either (Article 2:48 of the Civil Code).</p> <p>The privacy policy of SeriousFun Children's Network is available here: https://www.seriousfunnetwork.org/privacy-policy</p> <p>Bátor Tábor may provide information to SeriousFun Children's Network about the professional knowledge and skills of the Volunteers in anonymised form where the Volunteer concerned play a key-role in the life of a camp (e.g. he/she is a water life guard, or he/she has professional knowledge and skill regarding sports).</p>

Purpose of the processing	Legal basis of the processing	Scope of processed data	Duration of storage, access rights, data transfers
Participation in the Bátor Alumni Program and keeping records which are needed for this. Bátor Tábor created Bátor Alumni for its former campers and Volunteers for the purpose of keeping them updated about, events and meetings of Bátor Tábor. The objective of the Alumni Program is to keep and maintain the Bátor Tábor community for the future.	Article 6 (1) a) of the GDPR (the consent of the former Volunteer). The former Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal. Without the consent of the former Volunteer, he/she cannot participate in the Alumni Program.	The name, e-mail and home address of the Volunteer.	If the former Volunteer so requests, the data may be erased any time (until withdrawal). Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data Tábosz (Camper recruitment team), marketing team, development team, OPS, Bátor Tábor management
Bátor Tábor may invite the Volunteer to attend any of its charity or press events.	Article 6 (1) a) of the GDPR (the consent of the data subject). The Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal. Without the consent of the Volunteer, Bátor Tábor will not ask him/her whether he/she would attend any of its charity or press events.	The name, e-mail and home address of the Volunteer.	If the Volunteer so requests, the data may be erased any time (until withdrawal). Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data Tábosz (Camper recruitment team), marketing team, development team, OPS, Bátor Tábor management.
Bátor Tábor may invite the Volunteer to participate in a	Article 6 (1) a) of the GDPR (the consent of the data	The name, e-mail and home address of the Volunteer.	If the Volunteer so requests, the data may be erased any time (until withdrawal).

Purpose of the processing	Legal basis of the processing	Scope of processed data	Duration of storage, access rights, data transfers
research e.g. in a survey of the experience gained during a Bátor Tábor camp.	<p>subject).</p> <p>The Volunteer may withdraw his/her consent any time. Such withdrawal will not affect the legitimacy of the data processing carried out on the consent granted prior to the withdrawal.</p> <p>Without the consent of the Volunteer, Bátor Tábor will not address him/her with any research project.</p>		Persons within the organisation of Bátor Tábor who are authorised to have access to the personal data Tábosz (Camper recruitment team), marketing team, development team, OPS, Bátor Tábor management

5. DATA TRANSFERS

The contracting partners engaged by Bátor Tábor for carrying out tasks related to data processing operations are listed below. Such contracting partners act as “data processors” i.e. they process the personal data defined in this Notice on behalf of Bátor Tábor.

Bátor Tábor should use only data processors who provide sufficient guarantees, in particular in terms of expert knowledge, reliability and resources, to implement technical and organisational measures which will meet the requirements of the GDPR, including for the security of processing. The particular tasks and liabilities of the data processor are stipulated in the data processing agreement made between the Bátor Tábor and the data processor. After the completion of the processing on behalf of Bátor Tábor, the processor should, at the choice of the Bátor Tábor, return or delete the personal data, unless there is a requirement to store the personal data under Union or Member State law to which the processor is subject.

Data Processor	Its activities
Mrs. Zoltánné Horváth Katalin Kardos Address: H-1135 Budapest, Reitter Ferenc utca 46-48. Telephone number: +36 06 1 302 88 08 E-mail: címe: k.kardos@batortabor.hu	Zoltánné Horváth Katalin Kardos is a dietetic advisor of Bátor Tábor: she receives the data related to the illnesses and food allergies of the Volunteers so she can prescribe safe diets for them during their sessions.
Angelika Szabó Address: H-1135 Budapest, Reitter Ferenc utca 46-48. Telephone number: +36 06 1 302 8808 E-mail: a.szabo@batortabor.hu	Angelika Szabó is a member of the healthcare team of Bátor Tábor and she receives the data of the Volunteers so she can procure that they are provided a safe healthcare background during their sessions.
Júlia Schumicky Address: 1135 Budapest, Reitter Ferenc utca 46-48. Telephone number: +36 06 1 302 8808 E-mail: j.shumicky@batortabor.hu	Júlia Schumicky is the psychologist of Bátor Tábor. If she believes that she needs more information regarding a Volunteer, she may ask him/her for such information.
Csaba Sándor Telephon number: +36205633127 E-mail: edigs@gmail.com	Csaba Sándor is responsible for the maintenance and development of the data base of Volunteer data.
Infosector Kft. Address: H-1024, Rómer Flóris utca 4. Telephone number: +36 1 800 8115 E-mail : hello@infosector.hu	This company is the system administrator of Bátor Tábor. As such, they have access to the data processed by Bátor Tábor.

6. MEASURES AIMED AT SAFEGUARDING PERSONAL DATA

Bátor Tábor keeps printed materials related to the personal data of campers in locked cabinets. Access to the data that are stored online is limited also within the organisation as only those teams work with the data to whose work this is inevitably needed. The internal network is protected against external attacks by a borderline defence system.

7. DATA PROTECTION RIGHTS AND REMEDIES OF VOLUNTEERS

7.1 Rights and remedies regarding privacy

The detailed rights and remedies of the Volunteers are set forth in the applicable provisions of the GDPR (especially in articles 15, 16, 17, 18, 19, 20, 21, 22, 77, 78, 79, 80, and 82 of the GDPR). The summary set out below describes the most important provisions and Bátor Tábor provides information for the Volunteers in accordance with the above articles about their rights and remedies related to the processing of personal data.

Bátor Tábor will respond without unreasonable delay and by no means later than within one month of receipt to the request of a Volunteer whereby such person exercises his/her rights about the measures taken upon such request (see articles 15-22 of the GDPR). This period may be, if needed, extended by further two months in the light of the complexity of the request and the number of requests to be processed. Bátor Tábor notifies the Volunteer about the extension also indicating its grounds within one months of the receipt of the request.

The information will be provided in writing, or by other means, including, where appropriate, by electronic means. When requested by the Volunteer, information may also be provided orally, provided that the identity of the Volunteer is proven by other means. Where the request has been submitted by electronic means, the response should likewise be sent electronically unless the Volunteer otherwise requests.

In case Bátor Tábor does not take any measure upon the request, it shall so notify the Volunteer without delay but by no means later than in one month stating why no measures are taken and about the opportunity of the Volunteer to lodge a complaint with the data protection authority and to file an action with the courts for remedy.

7.2 The Volunteer's right of access

The Volunteer has the right to obtain confirmation from Bátor Tábor whether or not personal data concerning him/her are being processed. Where the case is such, then he/she is entitled to have access to the personal data concerned and to the following information:

- a) the purposes of the processing;
 - b) the categories of personal data concerned;
 - c) the recipients or categories of recipient to whom the personal data have been or will be disclosed including especially recipients in third countries and/or international organisations;
 - d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
 - e) the right of the Volunteer to request from Bátor Tábor rectification or erasure of personal data or restriction of processing of personal data concerning the Volunteer, or to object to such processing;
 - f) the right to lodge a complaint with a supervisory authority;
 - g) where the personal data are not collected from the Volunteer, any available information as to their source;
 - h) whether automated decision making (article 22 (1) and (4) of the GDPR) is applied including profiling, and in such case, at least information in comprehensible form about the applied logic and the significance of such data processing and the expectable consequences it may lead to for the Volunteer.
- (2) Where personal data are forwarded to a third country, the Volunteer is entitled to obtain information concerning the adequate guarantees of the data transfer.

- (3) Bátor Tábor provides a copy of the personal data undergoing processing to the Volunteer. Bátor Tábor may charge a reasonable fee based on administrative costs for requested further copies. Where the Volunteer submitted his/her request in electronic form, the response will be provided to him/her by widely used electronic means unless otherwise requested by the Volunteer.

7.3 Right to rectification

The Volunteer has the right to request that Bátor Tábor rectify inaccurate personal data which concern him/her without undue delay. In addition, the Volunteer is also entitled to have incomplete personal data completed e.g. by a supplementary statement or otherwise.

7.4 Right to erasure ('right to be forgotten')

- (1) The Volunteer has the right that when he/she so requests, for Bátor Tábor to erase the personal data concerning him/her without delay where one of the following grounds applies:
- (a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed by Bátor Tábor;
 - (b) the Volunteer withdraws consent on which the processing is based, and no other legal ground subsists for the processing;
 - (c) the Volunteer objects to the processing and there are no overriding legitimate grounds for the processing;
 - (d) the personal data have been unlawfully processed;
 - (e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which Bátor Tábor is subject;
 - (f) the collection of the personal data occurred in connection with offering services regarding the information society.
- (2) In case Bátor Tábor has made the personal data public and then it becomes obliged to delete it as aforesaid, then it will, taking into account the available technology and the costs of implementation, take reasonable steps including technical steps in order to inform processors who carry out processing that the Volunteer has initiated that the links leading to the personal data concerned or the copies or reproductions of these be deleted.
- (3) Paragraphs (1) and (2) shall not apply to the extent that processing is necessary, among other things, for:
- a) exercising the right of freedom of expression and information;
 - b) compliance with a legal obligation which requires processing by Union or Member State law to which Bátor Tábor is subject;
 - c) archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in so far as the right referred to in paragraph (1) is likely to render impossible or seriously impair the achievement of the objectives of that processing; or
 - d) establishment, exercise or defence of legal claims.

7.5 Right to restriction of processing

- (1) The Volunteer has the right to obtain a restriction of processing from Bátor Tábor where one of the following applies:
- a) the accuracy of the data is contested by the Volunteer, for a period enabling Bátor Tábor to verify the accuracy of the personal data;
 - b) the processing is unlawful and the Volunteer opposes the erasure of the personal data and requests the restriction of their use instead;
 - c) Bátor Tábor no longer needs the personal data for the purposes of the processing, but the Volunteer requires them for the establishment, exercise or defence of legal claims;

- d) the Volunteer has objected to processing based on the legitimate interest of Bátor Tábor pending the verification whether the legitimate grounds of Bátor Tábor override those of the Volunteer.
- (2) Where processing has been restricted under paragraph (1), such personal data shall, with the exception of storage, only be processed with the consent of the Volunteer or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest of the Union or of a Member State.
- (3) Bátor Tábor informs the Volunteer whose request has served as grounds for the restriction based on the aforesaid, before the restriction of processing is lifted.

7.6 Notification obligation regarding rectification or erasure of personal data or restriction of processing

Bátor Tábor will communicate any rectification or erasure of personal data or restriction of processing to each recipient to whom the personal data have been disclosed, unless this proves impossible or involves disproportionate effort. Bátor Tábor informs the Volunteer about those recipients, if he/she so requests.

7.7 Right to data portability

- (1) The Volunteer has the right to receive the personal data concerning him/her, which he/she has provided to Bátor Tábor in a structured, commonly used and machine-readable format and have the right to transmit those data to another controller without hindrance from Bátor Tábor, where:
 - a) the processing is based on consent or on a contract; and
 - b) the processing is carried out by automated means.
- (2) In exercising the right to data portability pursuant to paragraph 1, the Volunteer shall have the right to have the personal data transmitted directly from one controller to another, where technically feasible.
- (3) Exercising the aforesaid right shall not contravene to provisions concerning the right to erasure ('right to be forgotten') and, further, this right shall not harm the rights and freedoms of others.

7.8 Right to object

- (1) **The Volunteer has the right to object, on grounds relating to his/her particular situation, at any time to processing of personal data concerning him/her for the purposes of legitimate interests.** Bátor Tábor will no longer process the personal data unless it demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the Volunteer or for the establishment, exercise or defence of legal claims.
- (2) **Where the processing of personal data serves direct marketing purposes the Volunteer is entitled to object to the processing of personal data regarding him/her for such purposes, including profiling, in so far as the latter relates to direct marketing.**
- (3) In case the Volunteer objects to the processing of personal data with the aim of direct marketing, then the personal data can no longer be processed for this purpose.
- (4) In connection with the use of services related to information society, the Volunteer may refer to his/her right of objection, with deviation from the directive 2002/58/EC, by means of automated devices based on technical prescriptions.

- (5) Where personal data is processed for scientific or historical research purposes or statistical purposes, the Volunteer, on grounds relating to his/her particular situation, has the right to object to processing of personal data concerning him/her, unless the processing is necessary for the performance of a task carried out for reasons of public interest.

7.9 Right to lodge a complaint with a supervisory authority

The Volunteer has the right to lodge a complaint with a supervisory authority, in particular in the Member State of his/her habitual residence, place of work or place of the alleged infringement if he/she considers that the processing of personal data relating to him/her infringes the GDPR. In Hungary, the competent supervisory authority is the Hungarian Authority for Data Protection and Freedom of Information (<http://naih.hu/>; H-1530 Budapest, Pf.: 5; telephone: +36-1-391-1400; fax: +36-1-391-1410; e-mail: ugyfelszolgalat@naih.hu)

7.10 Right to an effective judicial remedy against a supervisory authority

- (1) The Volunteer has the right to an effective judicial remedy against a legally binding decision of a supervisory authority concerning him/her.
- (2) The Volunteer has the right to an effective judicial remedy where the supervisory authority which is competent does not handle a complaint or does not inform him/her within three months on the progress or outcome of the complaint lodged.
- (3) Proceedings against a supervisory authority shall be brought before the courts of the Member State where the supervisory authority is established.

7.11 Right to an effective judicial remedy against Bátor Tábor or the processor

- (1) The Volunteer, without prejudice to any available administrative or non-judicial remedy, including the right to lodge a complaint with a supervisory authority, has the right to an effective judicial remedy where he/she considers that his/her rights under the GDPR have been infringed as a result of the processing of his/her personal data in non-compliance with the GDPR.
- (2) Proceedings against Bátor Tábor or a processor shall be brought before the courts of the Member State where Bátor Tábor or processor has an establishment. Alternatively, such proceedings may be brought before the courts of the Member State where the Volunteer has habitual residence. Information on the competent courts is available at www.birosag.hu.

I acknowledge the content of the above information and I have received a copy of the same. I hereby confirm that I was allowed to ask my question and I have received sufficient information in connection with them.

....., 2018

Signature:

Name (printed):

(Legal representative, if applicable) authority, address, place and date of birth: